

LITCHFIELD ECONOMIC DEVELOPMENT COMMISSION

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REGULAR MEETING AGENDA

June 29th - 7:00 pm- 8:00PM

Litchfield Borough Office
Russell Street, Litchfield, CT 06759

Call to Order –

Appointment of alternates for the meeting-

Approve draft/minutes of May 2011 -

Public Comment-(if any)-

Main Items

- Litchfield Jail- Update from Litchfield Preservation-Kay/Cleve?
- Assigning Litch. governing entities to monitor individually by EDC members.
- Discussion on techniques to be used “on call to action” items.

Monthly Updates

- Litchfield Hills Food Systems
- NW CT Economic Development Corporation-Update-Doug
- Commercial Properties-New Listings/changes
- Litchfield Town Website - further feedback on new website (please look over)

Old Business ?

**Bantam-OLD UOP-AEROSPACE building-Seems very quiet. Update?
Litchfield Inn? Bought by....?**

Status on current EDC members? Sworn in? Alternate or Regular?

New Business ?

Upcoming Events and Meetings:

- Next Meeting- **July 27th ... 2011**

Adjourn

David Dean EDC Chairman

LITCHFIELD ECONOMIC DEVELOPMENT COMMISSION

Approved Mission Statement- (5/17/2011)

The Economic Development Commission will stay informed on economic conditions and monitor trends within the Town of Litchfield and make recommendations to appropriate officials and agencies. The commission shall also take action to improve said economic conditions and seek to coordinate with the activities of various related commissions and unofficial organizations to further Litchfield's economic development well being.

Sample Objectives & Strategy

1- Stay current on local business(s)

Strategy-

- a.) Create database of current businesses
- b.) Create method(s) of contact- preferably E-mail list
- c.) Send questionnaire via E-mail

2- Monitor the Commissions & Boards For Economic Impact

Strategy-

- a.) Create list of pertinent commissions/boards.
- b.) Create E-list of brd. commission/brd heads
- c.) Assign EDC members to "monitor" chosen comm./brds.
- d.) Create "reporting" system

Keep Brd. of Selectpersons 'in-the-know' concerning town wide efforts.

Keep Citizens informed via updated and current website

Etc.